



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Pewsey Environmental Action Team (PEAT)in the pub/hotel trad		
Contact name			
Contact address			
Contact number		e-mail	t
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	PEAT is a new Pewsey Vale environmental group. We are raising awareness of the benefits of a more sustainable way of life through various activities. We are looking for funding for start-up costs - in particular publicity materials, one main awareness raising event and three sub-group events.		
Where will your project take place?	Pewsey and the surrounding community area		
When will your project take place?	2010-2011		
How many people will benefit from your project?	Potentially 13, 424 (comm area pop)		
How does your project demonstrate a direct link to the community plan for your area?	Predominantly Countryside and Environment and Wiltshire LAW objective re same and other parts of plan (buying food locally and transport		
Please provide a reference/page no.	9, 17,18, 33 & 37		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 Unable to find area board priorities from Wiltshire Council website. Assume they parallel the Area Plan so links as above.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
 In 2009, a group of people concerned about the environmental issues and keen to foster a more sustainable way of life in Pewsey and its surrounding area came together to encourage local action. The group is growing monthly - from 6 members in September, we now have 36 members and this has predominantly been achieved through one event and word of mouth. Some of the activities planned will establish the need for further sub-groups' projects. The group will provide friendly practical activities for people to take part in, which will raise their awareness of environmental issues and the benefits of a sustainable lifestyle in a subtle, practical and inclusive way. Ultimately this will mean more people adopting environmentally friendly practices in their everyday lives. Once people are encouraged to adopt more sustainable ways of living, it will benefit the local community by making the area a more 'beautiful and pleasant natural environment with strong community spirit and plenty of local involvement' as expressed in the area plan. The ultimate aim and benefit is to make a contribution to the reduction locally of our impact on the world's resources.

Any other information about your project.
 PEAT is managed by a core group of 4 officers, 6 sub-group leaders and up to 3 co-opted members. Currently this includes two members of Pewsey Parish Council and someone with fundraising expertise. The sub-groups cover six areas of interest - food, natural world, energy, transport, waste and water. Each group's activities are aimed at encouraging people to think about their practices in relation to the group's theme. PEAT has set up a website, which will feature advice on different ways to reduce your carbon footprint. PEAT's first event was a film show attended by over 25 people, which highlighted Cuba's move to local food production. Summer activities being planned are a bread making morning, conservation work in the Scotchel, a nature walk, composting demonstrations, a home energy survey, and trialling lift sharing. Later events include an apple day and mapping renewable energy installations across the area. The group has already signed up to the 10:10 initiative.

3 - Management

How many people are involved in the management of your group/organisation? 10
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	1 <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	0 <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 Through other fundraising, including donations, events fees, grants

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to reduce the number of activities undertaken.

How will you know whether your project has made a difference in the community?

We will expect to see more people join PEAT and support the work of its sub-groups. We will measure this by recording the number of people attending events and the number joining PEAT as regular supporters. Ultimately this will lead to more people adopting environmentally friendly practices in their everyday lives.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Applications to Sarsen Housing and others in development

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: n/a

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Room hire (PEAT mtgs)	£480	Own fundraising/reserves	C	£185
Stationery, postage, copying	£120		P	£160
Telephone	£60	Parish/town council		£0
Email and website mtce	£100			£
Equipment	£100	Trusts/foundations	P	£800
Insurance	£167			£
Refreshments (PEAT core gp mtgs)	£30	In kind	C	£480
Subscriptions	£50			£
Computer Services	£60	Other		£
Volunteer Expenses	£50			£
AGM and misc exp	£400			£
Publicity (inc PEAT events)	£467.5			£
Sub-group events	£550			£
Total Project Expenditure	£2,634	Total Project Income		£1,625
Total project income B		£1,625		
Total project expenditure A		£2,634		
Project shortfall A – B		£1,009		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		In process of setting up		
Please give the title name of the organisations' bank account e.g. current		tbc		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

PEAT's activities are open to all sections of the community and most will be free or low cost. Some of the activities will help to reduce disadvantage by helping people to cut their costs eg energy efficiency, grow your own food.

b) **How does your project work to promote inclusion, participation and good community relations?**

Activities will be promoted widely through the area, including the villages, and everyone encouraged to take part. Members of the group are enthusiastic about PEAT and its aims and are keen to impart this to all in ways appropriate to different participants. Also see above.

c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team